

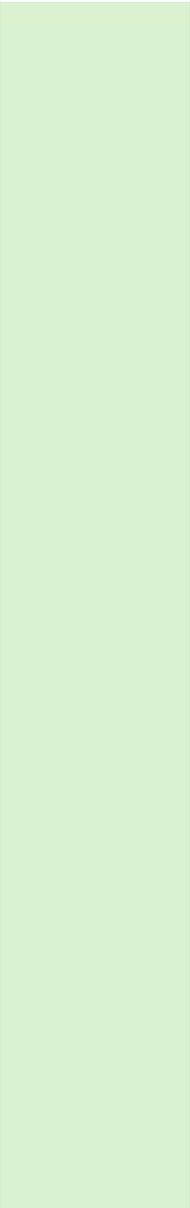
Modules	Description	Dates	Milestone
Designs & Project Setup	HTML CSS	22/10/2024 - 11/11/2024	Milestone 1
	DB and Project Setup		
M1			
Admin Panel			
Authentication	Login using Email ID and Password		
	Forgot password		
Users management (Attendants and Beach manager)	View complete profile of added users		
	Option to select any user and view user's details		
	Option to edit/delete user's profile details		
	Option to suspend user's account		
	Option to apply date range filter to view data from specific time period		
	Option to search for any user by his name		
	Option to add new user by adding these details		
	Email ID		
	Full name		
	Password		
	Confirm password		
	Option to assign roles for user (Attendants or beach manager)		
	Option to choose property (beach) for attendants and beach manager		
	If you are adding an attendant you will have to assign a number (pin) to attendant, from that number only attendant will be able to login		
View list of properties added by you			
Option to select any property and view its details like: -beach manager assigned -Attendants assigned -Equipments assigned -Contract details -tax information			
Option to edit beach details			
Option to remove beach from the platform			
Option to add new property by adding these details			

Property (beach management)	Name
	Address
	Tax Jurisdiction (Example) -Florida -Orange Beach -Gulf Shores
	Property Contact Property Contact Email
	Contract Description (text box) Add/Delete Property Layout PDF Add/Edit Property Notes Rate Structure See Rate Sheet Example We must take into account: Tax Rate
	Property layout is a pdf uploaded by admin while adding a property
	Add blackout days (No discount days) Admin can add no discount days on the rate sheet
	Room charge for property -Choose yes/no
	Option to select beach manager and attendant for property
Equipments/Sets management	Select any Equipments to view its details (Availability and currently occupied)
	Option to view Equipment history
	Option to edit details
	Option to remove Equipment from platform
	Option to add new Equipments by entering following details-
	Photos
	Equipment name
	Other relevant details
	Price
	Availability
Option to confirm and submit the details to add new listing and assign Equipment to any beach	
Option to add items to the set	
Gear management	Admin can add gear for the beach attendants and beach manager will assign the gears to attendants
	Option to View/Edit/ Delete Gear current gears
	Option to add new gear by addin these details:
	Type Radio

04/11/2024 - 19/11/2024



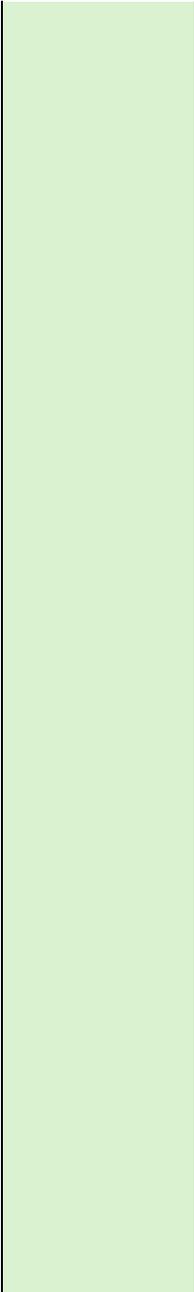
Milestone 2

Deal management	Key		
	iPad		
	Drill + Bit		
	Battery		
	Item # (used to identify which item it is)		
CMS Management	Option to manage (add/edit/delete) content of following CMS pages -		
	About Us or Who we are		
	FAQ's		
	How it works		
	Terms and conditions		
	Contact Us		
Account settings	Manage following profile settings-		
	Profile picture		
	Email ID		
	Change password		
	Option to Logout		
	Add bank/stripe account to receive payments		
	Beach managers (Web app/Mobile responsive)		
Authentication	Login: Ability to login using Email ID and Password		
	Forgot password		
My profile Settings	Option to view and edit following details about profile:		
	Email ID		
	Full name		
	Password		
	Confirm password		
Helpers management	View list of helpers added		
	Option to Add/edit/delete helpers		
	Helpers assigned:		
	View helpers for the day		
	Work Type (½ day, full day, setup, breakdown) can be multiple.		
QA			20/11/2024 - 22/11/2024

Create/Change schedule	Create schedule for attendants by adding these details:		
	Create schedule by:		
	Select day (Calendar intergration)		
	View and select properties		
	Assign an attendant to property		
	Assign helper (Optional)		
	Option to change schedule		
Morning schedule management	Daily morning follow ups will take placcke like this:		
	Select Date		
	Indicate Conditions (Weather, Winds, Air Temp, Surf) - optional can add at the end of the day too.		
	Indicate Manager(s) - can be multiple		
	Select Employee-Select one or more of the following: (multiselect)		
	Setup		
	Breakdown		
	½ Day		
	Full Day		
	Select Beach Attendant		
	Confirm Property (from the schedule - but they need to be able to change this in case someone calls in sick etc).		
Assign Gear. Should be a list of Gear Items with a item# field next to it			
Beach Attendants Interface (Mobile app)			
Authentication	Login Using the Pin		
	Forgot Pin		
Your schedule (created by beach manager)	View schedule assigned to you by your beach manager		
	Option to view previous schedule		
Properties	When you select your Property, the Property Notes pops up automatically so that the you is forced to see it at least once		
	View these details for every property		
	View Property Layout PDF		
	View Property Notes		
	View Property Rate Sheet		
	Perhaps we should make the Rate Sheet interactive for point of sale transactions. TO BE DISCUSSED		
View Reservation / Carryover List (for that Property)			

	Assign to a Set #
	View Occupancy Ratio
	Indicate # of sets that you put out (editable at any time)
	This will create an Occupancy Ratio somewhere on the screen where you can always see how many sets are available.
	For instance, you start the day with 25, the ratio would read 0/25. As you rent equipment, the numerator is updated.
Equipments/Sets	View list of all Equipments in the beach
	Select any Equipments to view its details (Availability and currently occupied)
	If Equipment is occupied view these details:- -Customer name -Customer Phone Number (Mandatory if NO PAY option is selected while checking out) -Pickup date and time -Return date and time -Price paid (or have to pay)
	Option to view Equipment history
	Attendants will have to update their Equipments occupancy every day
	Option to update occupancy by selecting any category
	Option to add number for the selected category like:
	Umbrella availability today- (25/25) (For singular items, the user also has an option to add simple text with it (To notify the location)
	Chair availability (23/25) - Set numbers will be assigned as well
	The number will keep decreasing according to the reservations made
	NO PAY Equipments - This will be highlighted to the Beach Attendant so that they can clear out this NO PAY rented equipments before leaving
	When a Equipment payment is received update these details for Equipment
	View customer name and details
	View payment received
	Assign Equipment: (Add new rental)
	Confirm Property
	Type Customer Name
	Add Phone # (optional but used for receipts)
	Add Product(s)
	Chair Set
	Date Out

25/11/2024 - 10/12/2024



Occupancy management

Automatically set to current day. If it is for a future date, use the Add Reservation button instead.
Indicate Date In
Single Umbrella or Chair
Number of Days
Multiple days can still create a carryover but there is NOT a discount for multiple days.
Water Sport
Kayak, SUP, or Surfboard
30 Minutes
1 Hour
1 Day
CHECKOUT (they can add multiple products to so checkout indicates they are done and ready to take payment)
Discount
Military 10%
Owners 20%
Comes off with the fee
Payment methods: credit card/cash/room charge/no pay
Option to email payment slip to customer

QA

11/12/2024 - 13/12/2024

This section will have following sub-tabs:
Returns:
This will show list of all reservation which have been completed successfully
View complete reservation details (date, time, price paid ,Equipment name, Customer name etc.)
Option to view Equipment detail page
Current reservation:
View complete reservation details (date, time, price paid etc.)
View these details for current reservations: "If Equipment is occupied view these details:- -Customer name -Pickup date and time -Return date and time -Price paid (or have to pay)

Reservations

Update Rental- Option to update rental by adding new set number and typing customer's name -This will also show the previous sets rented to the same customer (For ex: if a customer wants to rent something again after renting a set before, his/her name will be shown when an attendant types the name and with that the previous set also, For ex the customer's name was John smith, so the new report will be:
John Smith - One Set - Set #16
John Smith - One Umbrella - "between Set #16 and Set # 17"

Upcoming reservations:

This will show list of reservations for which payment has been made

View complete reservation details (date, time, price paid, Equipment details and customer name etc.)

carryover: (Carryovers are created when a customer pays for a multi day rental. For instance, if Bob Smith purchases a Chair set for 3 days starting Monday the 10th, then he will be on the carryover report for that Property on the 11th and 12th)

Option to print reservations and carryover report

Beach managers (Web app/Mobile responsive)

Reservations

This section will have following sub-tabs:

Returns:

This will show list of all reservation which have been completed successfully

View complete reservation details (date, time, price paid ,Equipment name, Customer name etc.)

Option to view Equipment detail page

Current reservation:

View complete reservation details (date, time, price paid etc.)

View these details for current reservations: "If Equipment is occupied view these details:-

- Customer name
- Pickup date and time
- Return date and time
- Price paid (or have to pay)

Upcoming reservations:

This will show list of reservations for which payment has been made

View complete reservation details (date, time, price paid, Equipment details and customer name etc.)

carryover: (Carryovers are created when a customer pays for a multi day rental. For instance, if Bob Smith purchases a Chair set for 3 days starting Monday the 10th, then he will be on the carryover report for that Property on the 11th and 12th)

Option to print reservations and carryover report

Evening schedules involves

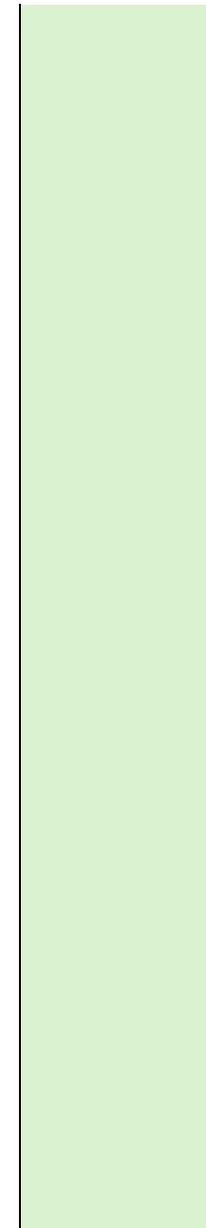
Equipment/gear returned (The report will be generated for the items that are not returned)
View cash collected (if cash collected does not match with equipments returned indicate the difference)
Room charge slips (Customer will have to pay for the rental charges with the room charge for the properties admin has assigned room charges to)
Daily reports includes:
Date
Managers
Who did the Check In procedures and Check Out Procedures
Conditions
Month to Date Carried Over (revenue total for the month coming into that day)
For each Property
Beach Attendant(s)
Gross (total revenue without taxes)
Cash Total
Credit Card Total
Room Charge Total
Tax reports
Cash Total
Credit Card Total
Room Charge Total
Grand Total
Grand Totals (across all assigned Properties)
Cash
Credit Card
Room Charges
Grand Total
Water Sport Tracking (water sport revenue is NOT included in the above totals. It is kept separate)
Customer Name
Property
Product Description (Item, duration)
Amount

16/12/2024 - 31/12/2024

Milestone 4

Evening schedule

	<p>Cash reports:</p> <p>This Report goes to Admin at the end of the day along with the Cash for that day. It tells the admin how much cash they should have per attendant</p> <p>Person - Cash Amount</p> <p>Grand Cash Total for the day</p> <p>Option to print cash report</p>
	<p>Gear history reports:</p> <p>Select Item, see history of who checked in and out</p>
Dashboard	<p>View these analytics on dashboard</p> <p>Total no. of attendants assigned to you by admin</p> <p>Total no. of Equipments/Sets on your beach</p> <p>Total payment earned (Today's and so far)</p> <p>View /Add weather conditions</p> <p>Apply date range filter to view stats for particular time period</p>
Notification	<p>Get notified on these events</p> <p>When daily report is generated</p> <p>When person returns the Equipment</p>
Beach Attendants Interface (Mobile app)	
Sets management	<p>Sets will work ths way:</p> <p>View list of sets created</p> <p>Option to edit/delete sets</p> <p>Option to view sets assigned to customers</p> <p>Option to add a new set by adding set number</p> <p>Option to add a row in between sets (This will be the same way we add rown in excel by inserting a new row)</p> <p>When attendant adds a row and add a set in the row they will have to add set number for the new set</p> <p>If row is in between and attendant adds number 5 the sets below will be renumbered as 6,7,8 etc</p> <p>Atendant could add blank rows in between them to indicate it. Further, Attendant able to add a NOTE. For example, the note might say "BOARDWALK." This would tell me that this is where the boardwalk for the Property is (a landmark).</p> <p>If you add a NON set like a standalone chair or umbrella, then you simply indicate by note (textbox) a description of where it is for reference purposes only.</p>



	Each set creates a numbered line (row) on the screen. If you add NON set equipment throughout the day, you can insert a ROW but it will not be numbered. This way, you can look at the rows and see where the chair/umbrella is without messing up your SET numbering				
QA		01/01/2025 - 03/01/2025			
Checkouts/Payments	Multiple payment options: Credit card, Cash (Manual Update), Room Charge (for some properties).				
	If a customer choose to select "No pay" ,the system will flag unpaid (No Pay) customers and require a phone number. These must be resolved by the end of the day.				
	Use discounts (military or owners) during checkout.				
	Text or email receipts, with state-specific tax information				
Notification	Get notified on these events				
	When customer pays rent for Equipment				
	Get Custom notifications from admin				
	When person returns the Equipment				
Dashboard	View these details on dashboard				
	Total no. of Equipment rented				
	Total no. of Equipment available for each category				
	Total no. of revenue generated for the current day				
	NO PAY Equipments - This will be highlighted to the Beach Attendant so that they can clear out this NO PAY rented equipments before leaving				
	Apply date range filter to view stats for particular time period				
Admin panel (Web app/Mobile responsive)					
	Option to select beach for which you want to view result for				
	This section will have following sub-tabs:				
	Returns:				
	This will show list of all reservation which have been completed successfully				
	View complete reservation details (date, time, price paid ,Equipment name, Customer name etc.)				
	Option to view Equipment detail page				
	Current reservation:				
	View complete reservation details (date, time, price paid etc.)				
	View these details for current reservations: "If Equipment is occupied view these details:-				
	-Customer name				
	-Pickup date and time				
	-Return date and time				
-Price paid (or have to pay)					

Reservations	Upcoming reservations:
	This will show list of reservations for which payment has been made
	View complete reservation details (date, time, price paid, Equipment details and customer name etc.)
	carryover: (Carryovers are created when a customer pays for a multi day rental. For instance, if Bob Smith purchases a Chair set for 3 days starting Monday the 10th, then he will be on the carryover report for that Property on the 11th and 12th)
	Option to print reservations and carryover report
	More details include: (beach setup)
	This is the Rows that includes: Numbered Chair Sets Additional Equipment Holds No Pays It is important to be able to see, at a glance, what Sets are rented and which ones are available
Reports	View daily logs of users (it includes daily payments from property without taxes, though customers will view the taxes while checking out)
	Revenue by property (Apply date range filter to view stats for particular time period)
	End-of-day procedures include checking returned gear, resolving No Pays, and cash reconciliation.
Payment transaction history management	View history of all transactions made on the platform
	View history of all transactions for weekly payments
	Option to download the report in CSV
Notifications	Get following notifications:
	Payment notification
	When reports are generated
Dashboard	View following analytics on the dashboard-
	View total no. of registered customers
	Total no. of beach managers and Attendant added
	View total no. of Equipments added
	View total no. of booking payments received
	View total no. of completed bookings

06/01/2025 - 21/01/2025

Milestone 5

View total no. of active bookings	
View total revenue generated	
View analytics of tracking conversions and customer journey	
Apply date range filter to view stats from particular time period	
QA	22/01/2025 - 24/01/2025