

# Prachi

## Business Analyst

I am a highly passionate individual who thrives upon seeking new challenges through my career as a Business Analyst. My initial working in business industry push me to go further in discovering more things in it. From last five months, I'm working as Business Analyst cum Scrum Master in Shine Deziign My main roles and responsibilities are to conduct scrum meetings and client handling. As a business Analyst, I use to gather all the requirements from the client and prepare different types of documents like BRD, FRS, SRS, and Feature Listings. Create Sprint plans and user stories for the projects using different Management tools like Azure DevOps, Asana etc. Create Visual documents i.e. Wireframes, Prototypes, and Mockups using different tools like Balsamiq, Figma. As a Scrum Master, I use to take care of Sprints plans and the delivery of Sprints. On the regular basis, I lead the Scrum meetings. My development background helps me to catch the new requirements easily.

## Contact



[khushikhtri159784@gmail.com](mailto:khushikhtri159784@gmail.com)



+91 8360720261



<https://www.linkedin.com/in/prachi-953a53201/>

## Academic Details

- **Bachelor of Technology (B.Tech) Computer Engineering**  
GNA UNIVERSITY, PHAGWARA;  
CGPA: 7.8  
(2020-2024)

## Strengths

- Confident
- Disciplined
- Hard working
- Adaptability
- Leadership Quality
- Punctual

## Skills

- Requirement Gathering
- Agile Development
- Power Point
- Excel
- Scrum
- Business Process Automation
- Functional Specification
- Technical Documentation
- Market Analysis
- Data Analysis
- Problem solving

## Personal Details

**Languages Known:** English, Hindi and Punjabi

**Address:** Ludhiana, Punjab

## Profile Summary

- Experience in Business Analyst with Eight months of expertise in requirements gathering, process design and analysis. Skilled in problem solving and developing solutions to optimize business processes.
- Handling both Indian and international clients.
- Creating MOMs( Minutes of meeting) and managing daily conversation to keep a track of change request.
- Competitor analysis for various applications to match what's new in the market and provide solutions on how we can make our applications better.
- Experienced in projects following Agile Methodologies following all the ceremonies (from Sprint Planning to Sprint Retrospective) of Scrum and creating Sprints based on the same.
- Proficient in Different Project Management tools like Azure DevOps, Asana, etc.
- Have done certifications such as Business Analytics Basic, **AWS Academy Graduate-AWS Academy Cloud Foundation.**

## Trainings/ Internships

**Cloud computing training**  
**OCEANA INFOTECH PVT LTD,** **June 2022 – August 2022**

**Cloud Computing training**  
**OMNINOS Technologies, MOHALI** **June 2023 – August 2023**

- Learned about networking.
- Monitored network performance and identify possible threats using network analysis tools.
- Performed Network troubleshooting to identify and resolve the related issue.
- Created project in the internship of Campus network Design and Enterprise Networking in Cisco Packet Tracer.

## Personal Projects Undertaken

- **LIFTIT(Fitness platform):** A personal training website of a famous Gym athlete Stephani Sanzo, Basically this website is only for women. They just need to register on the platform and take a subscription plan accordingly and enjoy the training.
- **SeaMed(Medical health related platform):** A website used by the person travelling in ships.
- **Almaree (Prodduct selling and purchasing platform):** A website used to sell and purchase old clothes and Jewelry.
- **RAF(Challenge or event based Platform )**
- **SATprepHub ( Study and Exam based Platform)**
- **QR Tiger( Qr generator)**

