

PRACHI

Business Analyst | Agile Methodologies | Scrum Master

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SUMMARY

Adept Business Analyst with a proven track record at shine design infonet, where I spearheaded quality and process improvements, ensuring the project success through the effective stakeholder management and agile methodologies. Excelled in requirement gathering and problem-solving, enhancing business processes and fostering team collaboration. Expertise extends to Agile and Scrum methodologies.

Motivated student with excellent communication and interpersonal skills looking to gain valuable experience in a professional setting. Possess advanced knowledge of data visualization and database management tools, ensuring accurate and actionable insights. Known for conscientious work ethic and ability to prioritize tasks, delivering high-quality results with minimal errors. Seeking to leverage these strengths in role of Business Analyst.

PROFILE SUMMARY/EXPERIENCE

Business Analyst /Scrum Master

ShineDezign

02/2024 - Present Punjab, Mohali

- Experience in Business Analyst with **1 year** of expertise in requirements gathering, process design and analysis. Skilled in problem solving and developing solutions to optimize business processes.
- Handling both Indian and international clients.
- Creating MOMs(Minutes of meeting) and managing daily conversation to keep a track of change request.
- As a business Analyst, I used to gather all the requirements from the client and prepare different types of documents like BRD, FRS, SRS, and Feature Listings.
- As a business Analyst, I used to gather all the requirements from the client and prepare different types of documents like BRD, FRS, SRS, and Feature Listings.
- Create Sprint plans and user stories for the projects. Using different Management tools like Azure DevOps, Asana etc.
- As a Scrum Master, I used to take care of Sprints plans and the delivery of Sprints. On the regular basis, I lead the Scrum meetings. My development background helps me to catch the new requirements easily.
- Experienced in projects following Agile Methodologies following all the ceremonies (from Sprint Planning to Sprint Retrospective) of Scrum and creating Sprints based on the same.
- Managed multiple concurrent tasks in a fast-paced environment.
- Collaborated with developers to ensure that product designs meet customer needs.
- Partnered with teams to guide quality and process improvements.
- Facilitated communication between stakeholders and technical teams.
- Maintained up-to-date knowledge of industry trends, technologies, and best practices.

Personal Projects Undertaken

- LIFTIT(Fitness platform): A personal training website of a famous Gym athlete Stephani Sanzo, Basically this website is only for women. They just need to register on the platform and take a subscription plan accordingly and enjoy the training.
- Seamed(Medical health related platform): A website used by the person travelling in ships.
- Almaree(Product selling and purchasing platform): A website used to sell and purchase old clothes and Jewelry.
- RAF(Challenge or event based Platform)
- SATprepHub (Study and Exam based Platform)
- QR Tiger(Qr generator)

KEY ACHIEVEMENTS

Lead Analyst on Award-Winning Project

Acted as the lead analyst on a project recognized for innovation in software solutions, achieving a 30% market share increase.

Top Performer in Agile Process Adoption

Played a pivotal role in leading my team's shift to Agile, resulting in improved project turnaround times by 30%.

Successful Project Deliveries

Consistently ensured the successful rollout of new features, leading to a 20% increase in user engagement.

Efficient Backlog Management

Optimized and managed product backlogs across 5 teams, contributing to a 25% increase in development speed.

SKILLS

Agile Methodologies

Requirement Gathering

Problem Solving

MS-Office

Manual Testing

Technical documentation

Scrum

Team collaboration

Stakeholder Management

CERTIFICATIONS

Agile Scrum Master (CSM)

Attained Scrum Master certification from Scrum Alliance, focusing on Agile principles and team leadership.

Business Analysis Basics

Completed an intensive course on basic BA techniques, including user story mapping and requirements modeling.

EDUCATION

B. Tech. (Computer Engineering with specialization of Cloud Computing)

GNA University

06/2020 - 07/2024

PERSONAL PROJECTS UNDERTAKEN

LIFTIT QR Tiger(Qr generator)

- (Fitness platform): A dedicated personal training platform by renowned gym athlete Steph Sanzo, exclusively designed for women. Users can register, select a subscription plan that suits their needs, and access expert-guided training programs.

SeaMed

- (Medical health related platform): A website designed to assist ship travelers in scheduling medical consultations upon arrival at specific ports.

Almaree

- (Product selling and purchasing platform): A platform designed for buying and selling pre-owned clothing and jewelry, offering a sustainable and convenient solution for users.

RAF

- (Challenge or event based Platform): This basically challenge and event-based platform where users actively participate and record their scores.

SATprepHub

- (Study and Exam-Based Platform): A comprehensive solution where students can prepare effectively and take tests to enhance their learning and exam readiness.

QR Tiger

- (Qr generator): In this platform, information related to a specific individual is securely stored and linked to a unique QR code. Essentially, the data is stored within the platform and can be accessed or retrieved using the associated QR code.

PASSIONS



Agile Software Development

Passionate about continuously improving processes and keeping up-to-date with the latest agile methodologies.



Data Analysis & Visualization

Enthusiastic about transforming data into actionable insights and compelling visual stories.



Continuous Learning

Committed to personal and professional growth through constant learning and skill enhancement.

ADDITIONAL SKILLS

Confident	Disciplined	Hard working
Adaptability	Leadership Quality	
Punctual		

LANGUAGES

English					
Proficient					
Punjabi					
Proficient					
Hindi					
Proficient					